



Thursday 3rd September 2020

Dear Parents and Carers,

Changes to tomorrow's drop-off and pick-up arrangements

We were delighted to have our pupils back in school today, so many of them smiling and obviously happy to be back.

We recognised this morning that the drop-off (and later the pick-up) became very congested, and as you are aware, the safety of all members of our school community is our top priority. During the summer term, we made adjustments during the first few days of opening the school more widely, and arrived at a very successful arrangement.

We have carefully reviewed the situation today and are making the following changes from **tomorrow, Friday 4th September**:

- We have **widened the 'bark path'** at the top of the field to give more space
- We have lengthened the time slots to **8.45 to 9.15am** and **3.10 to 3.35pm**
- We are **spreading out further** the meeting points with each year group – please read carefully below
- Teachers will be holding up the **name of the class** to help you locate your child's class

Please come to the **same gates as today**.

Morning Drop-Off

Year 2 to Year 6

- As today, enter via the first Broadmoor Lane entrance, and follow the bark path
- **Year 6** drop off in a similar spot to today, follow the same route and exit via the main gate
- **Year 5** will be next along the bark path, but with bigger spaces between the lines; same exit route as today
- **Year 4** – please walk the length of the bark path to the end, then turn left down the main drive, hand over your child to their teacher on the main playground then return up the main drive (there'll be 2 'lanes' separated, enabling a one-way flow) and out of the main entrance, where the vehicle gates will be open as well as the pedestrian gate
- **Year 3** – similar to Year 4, you'll find Year 3 teachers in a different section of the main playground
- **Year 2** – similar to Year 3 and 4, but go past the main playground, pass in front of the school office, take the ramp up onto the Year 2 playground, hand over your child there to their Y2 teacher, then go through the side gate out of the playground and turn left up the main drive to the usual exit

Year 1 and Reception

- Enter through Lansdown Lane gate
- **Reception**, no change from today
- **Year 1**, hand your child over immediately on your left, where the Year 1 teachers will be waiting, then continue on the same 1-way route as today, to exit at the top of the drive onto Broadmoor Lane.

Afternoon Pick-Up

You will be able to collect your child(ren) from the same place you dropped them on Friday morning.

We have extended the pick-up slot to 3.10 to 3.35pm

We very much hope that these changes will enable parents to space out further. We ask you to endeavour to keep moving at all times. When collecting your child, do approach your child's pick-up zone and call your child over to you. This will help the teachers to locate you.

We hope that by staggering the times within one slot this will support families with more than one child in school, whilst giving those families who prefer it, the chance to arrive a little later.

We recognise that the local streets are very congested with such a large number of pupils being brought to school. We appreciate the feedback we have received from some of you this afternoon and we very much hope that these adjustments will alleviate the problems you encountered today.

We shall continue to review these arrangements frequently in the coming days and weeks and will consider what is most suitable as the weather worsens in the autumn.

With our very best wishes,

Mrs Sarah Halls
Headteacher

Mrs Sharon Badger
Deputy Headteacher

